**Creole Nature Trail All-American Road**

**District Board of Commissioners Meeting**

**Thursday, April 24, 2025, 2:00 p.m.**

**In attendance were the District Commissioners as follows:**

Paul Guillory

Sam Wilkinson

Michele Long

Julie Trahan

Carolyn Miller

Annette Richey

Absent: Geralyn Myers, Stephanie Huck, Seth Woods

Also present was Anne Klenke, Vice President – Destination Development/Community Engagement with Visit Lake Charles.

**Action #1 Call to Order**

Chair Julie Trahan called the meeting to order at 2:00 p.m.

**Action #2 Introductions and Welcome Guests**

Julie Trahan welcomed everyone to the meeting.

**Action #3 Discuss and Approve Minutes from the February 27, 2025 Meeting**

Sam Wilkinson **moved to approve the minutes from the February 27, 2025 meeting.** Carolyn Miller seconded the motion. The motion carried.

Julie Trahan advised that the minutes of the previous meeting were emailed to the board for their review. She asked if there were any questions or corrections.

**Action #4 Approval of the Agenda for April 24, 2025, Meeting & Public Comments**

Annette Richey **moved to approve the agenda for the April 24, 2025 meeting.** Sam Wilkinson seconded the motion. The motion carried.

**Action #5 Discuss & Approve the February and March 2025 Financial Statements**

Paul Guillory **moved to approve the February and March 2025 Financial Statements as presented.** Michele Long seconded the motion. The motion carried.

Julie Trahan asked Anne Klenke to review the February and March 2025financial statements.

**Action #6 Discuss the Tier 2.1 Financial Disclosure Report due to the Louisiana Board of Ethics by May 16, 2025.**

Anne Klenke advised the District of the reporting deadline.  She reminded the District that the failure to submit the report by the deadline could result in substantial fines.  She asked that district members advise her of their completion of this reporting upon doing so.

**Action #7 Individual Training Timeframe for Mandatory Ethics Training for 2025 (LA RS 42:1077A)**

Anne Klenke advised the District that under LA RS 42:1077A, all board members of boards and commissions must complete one hour of ethics training each calendar year. All training must be done online. Anne reminded the District that they needed to have their training completed before December 31, 2025, and asked that they send her a copy of their certificate of completion for our files.

**Action #8 Holly Beach Restroom Update**

Anne Klenke provided an update that the Louisiana Department of Culture, Recreation and Tourism has signed the agreement with LaDOTD, which is currently being processed at LaDOTD. Anne will continue to stay on top of this project.

**Action #9 Federal Lands Access Program (FLAP) Pintail Wildlife Drive Boardwalk Update**

Anne Klenke said that the funding agency has advised that they may be able to move money to start the project in 2025 instead of 2026. Anne is working with Shane at the refuge complex on NEPA documents and was able to obtain the environmental documents from the original boardwalk's construction in 2007.

**Action #10 SWLANWR/Cameron Parish Updates**

Michele Long updated the board on both beach districts' Love the Boot cleanup and showed pictures.

Anne Klenke advised that the Refuge Complex is working on repairs to restrooms at Wetland Walkway on Sabine NWR and may need Creole Nature Trail to run the contract for cleaning services and/or money for the same through us. Michele Long advised they were looking at Cintas for maintenance of restrooms at Holly Beach, once complete, and maybe we could work at deal to do both facilities.

**Action #11 New/Other Business**

Anne Klenke advised the board that the Louisiana Travel Summit will be held in Lake Charles on August 26-28, 2025, and that we budgeted for up to four (4) members' registration for the event. It was discussed, and board members at the meetings would like those board members who attend the Travel Summit to also man the Creole Nature Trail table during the travel fair.

Anne Klenke showed the LaDOTD/CNT Wildflower press release, which was sent out by Visit Lake Charles and was picked up by most local media, including the *Cameron Pilot*.

Anne Klenke reminded the board about the upcoming 10th Anniversary celebration of Creole Nature Trail Adventure Point on May 3rd from 9 am to Noon.

There was discussion about holding a meeting and also doing a tour at the Sempra LNG technology center. Anne Klenke will talk to Stevie Trahan and Kayla Powers to see if that is possible for our August 14, 2025 meeting.

There was also discussion of inviting Andy Tingler to a board meeting to give an update on the Sabine Pass Lighthouse project.

**Action #16 Adjourn**

Sam Wilkinson **moved to adjourn the meeting**. Annette Richey seconded the motion. The motion carried.

There being no additional business, the meeting adjourned at 3:05 p.m.

Signature of one member of the executive committee required for approval:

Julie Trahan, Chair Paul Guillory, Vice-Chair

Carolyn Miller, Secretary/Treasurer